**Note:** This is very powerful, it can change the password for anyone in the district, if you are in doubt on how to use it create a spreadsheet with only a few lines to test it with.

**Workstation Requirements:**

Windows XP (Not Vista or 7 Compatible)

Member of Graniteschools.org Domain

Excel 2003 or higher installed

**Spreadsheet Format:**

The Spreadsheet requires a Header to run. This allows spreadsheet validation to be performed so that an incorrect spreadsheet isn’t used. Also there must not be any empty cells in Column A until the end of the spreadsheet or it will trigger the script to stop.

A1: Username

A2: New Password

Column A: The Username to be changed (ie StudentID)

Column B: The New Password to be used

**Usage:**

Double Click on MassPass.vbs it will ask for your Administrative username (A\_USER) and will bring up a box to browse to your spreadsheet. At this point command prompt will appear asking for a password to the username you supplied.

At this point the script will begin to read your spreadsheet line by line and change passwords. If there is an error while changing the password such as a user account not existing or a password not matching complexity requirements an error message will appear with an error code and a line number. The line number refers to the line in the spreadsheet, record these numbers there will be no log created.

**FAQ:**

Q: Why can’t I use my normal Username and Password, I can on the web interface:

A: The web interface only uses the credentials provided to make sure that you are a staff member. Changing the password is handled by the user account the IIS Server is impersonating.

Q:Can I copy these files to my computer?

A: Yes but make sure there are no spaces in the path where you save it. If you save to the desktop the path is “c:\Documents and Settings\Username\Desktop” this would cause the script not to run, but the path “m:\MassPass” is alright.

Q: What do the error codes mean?

A: Good Question, the script will be modified in the near future to include plain text errors to go along with the numbers

Q: Why doesn’t the script create a log?

A: Because I haven’t gotten around to it yet, it is in the works

Q: How can I get a list of students from Discovery and make the passwords automatically

A:

Get GSDP\_REPORT\_EN\_STDNT\_LST from Discovery

Delete Columns A - E

Delete Columns C - E

You Are Left with

Student ID, YIS, Last Name, First Name

Paste The Following into E2

=LOWER(LEFT(D2,3))&LOWER(LEFT(C2,2))&"G"&RIGHT(B2,1)

Copy E2

Highlight the Cells underneath and Paste